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# CITY OF BURIEN Educational Resource & Administrative Center (ERAC) 15675 Ambaum Blvd. SW Burien, Washington 98166

SPECIAL MEETING
North Classroom
6:45 p.m.
and
REGULAR MEETING MINUTES
Board Room
7:00 p.m.
June 2, 2008

#### SPECIAL MEETING

Mayor McGilton called the Special Meeting of the Burien City Council to order at 6:45 p.m. for the purpose of holding an Executive Session to discuss real estate per RCW 42.30.110(lb).

<u>Present</u>: Mayor Joan McGilton, Deputy Mayor Rose Clark, Councilmembers Sue Blazak, Kathy Keene, Lucy Krakowiak, and Sally Nelson. Councilmember Gordon Shaw was excused.

<u>Administrative staff present</u>: Mike Martin, City Manager; Amy Pearsall, Interim City Attorney; and Richard Loman, Economic Development Manager.

#### SPECIAL MEETING ADJOURNMENT TO REGULAR MEETING

The Special Meeting was adjourned at 6:55 p.m.

#### CALL TO ORDER

Mayor McGilton called the Regular Meeting of the Burien City Council to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE

Mayor McGilton led the Pledge of Allegiance.

#### **ROLL CALL**

<u>Present</u>: Mayor Joan McGilton, Deputy Mayor Rose Clark, Councilmembers Sue Blazak, Kathy Keene, Lucy Krakowiak, and Sally Nelson. Councilmember Gordon Shaw was excused.

<u>Administrative staff present</u>: Mike Martin, City Manager; Amy Pearsall, Interim City Attorney; Richard Loman, Economic Development Manager; Scott Hardin, Finance Director; and Monica Lusk, City Clerk.

#### **ANNOUNCEMENTS / PRESENTATIONS**

# Report by Erin Williamson, Executive Director, on Burien Arts Association 2007 Activities.

Pam Harper, Burien Arts Association Boardmember introduced Erin Williamson the new Executive Director. Ms. Harper thanked the City for the funding provided in 2008, which enabled the BAA to: have a website; art shows from out of town; hire an executive director; and increase the number of summer events.

Ms. Williamson reviewed the 2008 schedule of events for the Art Gallery. The Gallery will be

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expanding programming in 2009. She noted the draft proposal for the winter arts festival.

# Report by Larry Corvari on Regional Commission on Airport Affairs (RCAA) Activities.

Larry Corvari, RCAA President, reviewed the accomplishments of 2007: monitored the Department of Transportation's Wild Life Attractants Task Force (WATF); worked cooperatively on runway concrete batch plant issues; monitored state and regional airport issues; continued work on environmental monitoring; and lobbied the Port Commission and Port CEO for a hush house. He spoke to the 2008 plans including the monitoring of the National Pollution Discharge Elimination System (NPDES) efforts, WATF, and the state-wide aviation study. Future initiatives were reviewed.

#### CORRESPONDENCE FOR THE RECORD

- Email Dated May 19, 2008, from Janet Shull, Planning Commission a. Chair, Regarding Annexation – Planning Commission Involvement.
- b. Email Dated May 19, 2008, from Janet Shull, Planning Commission Chair, Regarding Annexation.
- c. Written Public Comments for Meeting of May 19, 2008, from Karen Paden and Donna Kiehn Regarding Annexation.
- Letter Dated May 15, 2008, from the Southwest Suburban Sewer d. District President Scott Hilsen, Vice-President William Tracy, and Secretary Tony Genzale Regarding North Highline
- Letter Dated May 17, 2008, from A. Diane Siedenburg Regarding e. Ideas for Burien.
- f. Email Dated May 26, 2008, from Mark Pitzner Regarding Library and City Hall.
- Email Dated May 26, 2008, from Mark Pitzner Regarding a Use for g. the Old Vacca Pumpkin Patch.

#### AGENDA CONFIRMATION

#### **Direction/Action**

Motion was made by Deputy Mayor Clark, seconded by Councilmember Nelson, and passed unanimously to affirm the June 2, 2008, Agenda.

#### **CITIZENS' COMMENTS**

Sue Shields, Director/Principal Puget Sound Skills Center

Ms. Shields introduced student Angie Gage and presented her with the Golden Leader Award for her leadership and management in the business program.

Angie M Gage, Student of the Puget Sound Skills Center

Ms. Gage provided testimony supporting the Puget Sound Skills Center.

Robert Edgar, 1811 SW 152<sup>nd</sup> Street Mr. Edgar spoke on behalf of the Citizens for Seahurst Park. He requested that the City delineate the wetlands adjacent to the Emerald Pointe/Westmark property before allowing the permitting. He presented additional citizen petitions requesting that the delineation of the wetlands occur.

#### **CONSENT AGENDA**

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- a. Approval of Vouchers: Nos. 19333 Through 19432 for a Total Value of \$172,805.07.
- b. Approval of Minutes: Study Session, May 12, 2008; Regular Meeting, May 19, 2008.
- c. Motion to Adopt Ordinance No. 486, Related to Gambling Taxes.

#### **Direction/Action**

**Motion** was made by Deputy Mayor Clark, seconded by Councilmember Nelson, and passed unanimously to approve the June 2, 2008, Consent Agenda.

#### **BUSINESS AGENDA**

# City Manager's Report

Mike Martin, City Manager, noted the following:

- On May 22, the City held a workshop for local community agencies regarding the upcoming digital TV conversion.
- The opening of Jacob Ambaum Park has been welcomed by the many neighbors of the park and their enthusiastic youngsters.
- Scott Greenberg, Community Development Director, has been elected President-Elect of the Washington Chapter of the American Planning Association.
- CivicPlus, the City's website redesign contractor, visited the City on May 27 29 to begin establishing parameters for the new website's design and function.
- The State Auditor's Office completed the data-gathering phase of its audit of the City on May 23.
- Staff revised the basic plan of the City's Comprehensive Emergency Management Plan.
- A letter was received from King County this afternoon regarding annexation in the North Highline Area noting that the city of Seattle is willing to consider supporting Burien's partial annexation area.

#### **Direction/Action**

Councilmember Krakowiak requested holding some of the TV Converter workshops in the evening.

# **Consideration of Biennial Budget Proposal**

#### **Direction/Action**

Councilmembers agreed to place the biennial budget proposal on the June 16, 2008, Regular Meeting Business Agenda.

# Presentation of Financial Forecast and Discussion of Financial Policies

Scott Hardin, Finance Director, spoke to the principals that guide the forecast. He noted that the City is in good financial condition and remains so the in six year forecast. The 2009-2014 Operating Budget and Capital Improvement Program forecasts were reviewed.

Mr. Hardin provided an overview of the financial policies and eight proposed revisions. It was noted that an overview of the operating budget was scheduled for the July 14, 2008, Council meeting.

#### **Direction/Action**

Councilmembers requested further discussion on the proposed Financial Policy revisions for the contract approval policies and the biennial spending controls.

# Follow-up

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Staff will provide a list of funded and unfunded Capital Improvement Projects.

#### COUNCIL REPORTS

Deputy Mayor Clark attended on a recent Discover Burien networking event, and also a Citizens' Academy class.

Councilmember Krakowiak mentioned the upcoming Growth Management Planning Council meeting that will be held on June 18 at which the Countywide Planning Policy amendments that could affect annexation will be discussed.

Mayor McGilton attended the Highline Fund for Excellence luncheon on May 30.

# **FUTURE AGENDA ITEMS**

# Tentative Agenda for: June 9, 2008, 7:00 p.m. Study Session Announcements/Presentations

Presentation by Mike Doubleday on 2008 State Legislative Session. Presentation by Mike Heinisch on South King Council of Human Services.

#### **Discussion Items**

City Manager's Report.

Discussion Regarding Teacher Housing Incentive Grant Program.

Discussion on Contract Modification with KPG, Inc., for Additional

Construction Management Services on the 1<sup>st</sup> Avenue South Project, Phase 1.

Discussion on Proposed Lease for City Hall Parking Spaces.

Discussion on 2009 Work Plan and Budget.

#### **ADJOURNMENT**

#### **Direction/Action**

**MOTION** was made by Deputy Mayor Clark, seconded by Councilmember Nelson and passed unanimously to adjourn the meeting at 8:22 p.m.

/s/ Joan McGilton, Mayor

/s/ Monica Lusk, City Clerk